DAILY SCHEDULE- YOUTH GUIDANCE CENTER

AUTHORITY: Administrative Directive,

California Code of Regulations, Title 15, Section 1370 and 1371

RESCINDS: Procedure Manual Item 3-8-006, dated 08/18/2023

FORMS: None

PURPOSE: To establish a consistent daily schedule in order to ensure a well-balanced

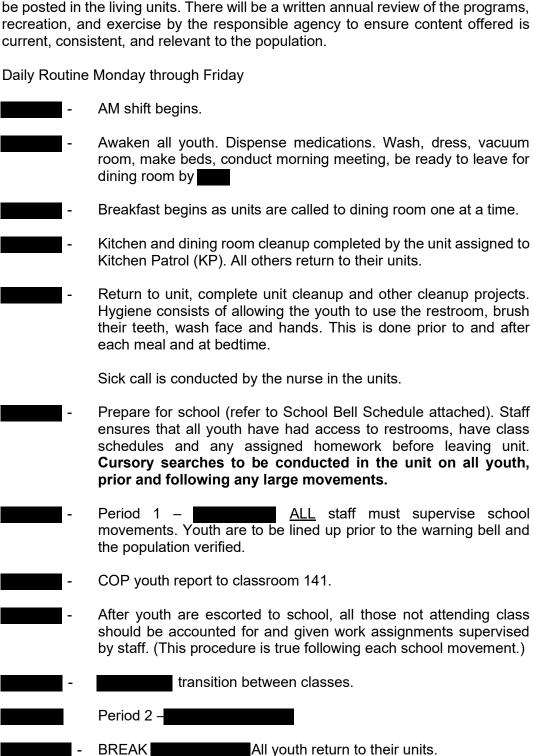
program in each unit of the Youth Guidance Center.

I. PROCEDURE

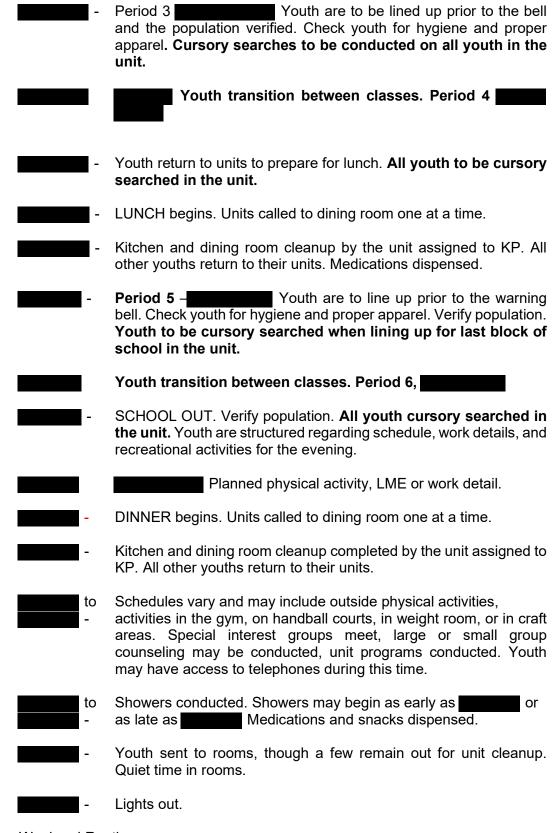
- A. Per Title 15 Section 1370, The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer, or designee pursuant to applicable State laws. The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff. Culturally responsive and trauma-informed approaches should be applied when providing instruction. Education staff should collaborate with the facility administrator to use technology to facilitate learning and ensure safe technology practices. The facility administrator shall request an annual review of each required element of the program by the Superintendent of Schools, and a report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section. Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site. The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.
- B. The facility school program shall comply with the State Education Code and County Board of Education policies, all applicable federal education statutes and regulations and provide for an annual evaluation of the educational program offerings. As stated in the 2009 California Standards for the Teaching Profession, teachers shall establish and maintain learning environments that are physically, emotionally, and intellectually safe. Youth shall be provided a rigorous, quality educational program that responds to the different learning styles and abilities of students and prepares them for high school graduation, career entry, and post-secondary education. All youth shall be treated equally, and the education program shall be free from discriminatory action. Staff shall refer to transgender, intersex and gender-nonconforming youth by their preferred name and gender
- C. Per Title 15 Section 1371, the facility administrator shall develop and implement written policies and procedures for programs, recreation, and exercise for all youth. The intent is to minimize the amount of time youth are in their rooms or their bed area. Juvenile facilities shall provide the opportunity for programs, recreation, and

exercise a minimum of three hours a day during the week and five hours a day each Saturday, Sunday or other non-school days, of which one hour shall be an outdoor activity, weather permitting. A youth's participation in programs, recreation, and exercise may be suspended only upon a written finding by the administrator/manager or designee that a youth represents a threat to the safety and security of the facility. Such program, recreation, and exercise schedule shall be posted in the living units. There will be a written annual review of the programs, current, consistent, and relevant to the population.

D.

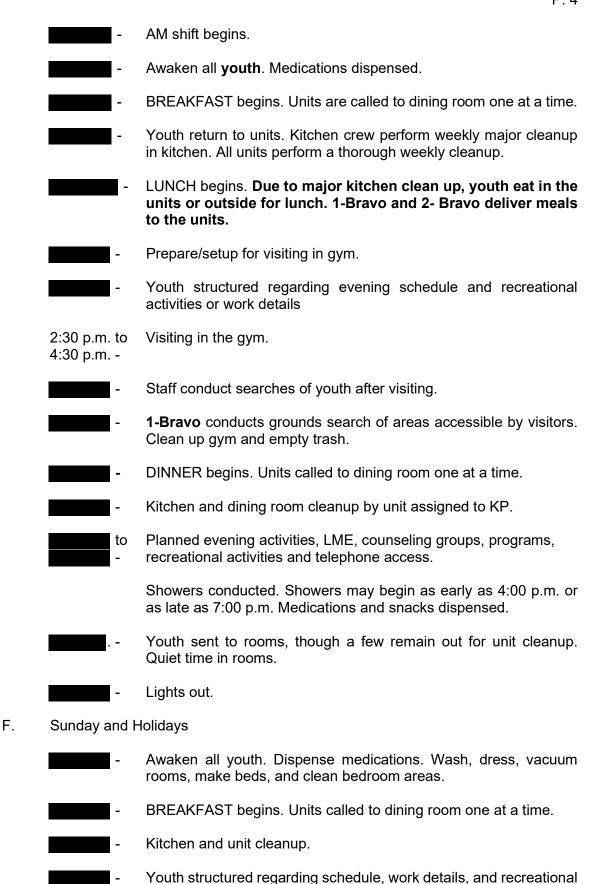


BREAK

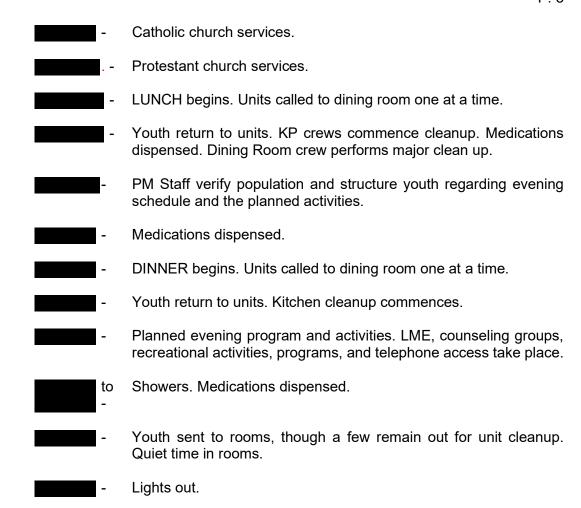


E. Weekend Routine

Saturday



activities.



REFERENCES:

Procedures:	3-5-004	Youths' Rights/Orientation
	3-14-004	Supervising Showers
	3-13-004	Mealtime Preparation, Supervision and Cleanup-
		Youth Guidance Center
	3-8-012	Visiting/Video Conferencing
	3-13-005	Kitchen and Dining Room Clean-up - Youth
		Guidance Center
	3-12-001	Health Care Procedures for Probation Staff

J. Hernandez

APPROVED BY: